

# TOUCH-FREE TAXES

## FREE REMOTE TAX PREPARATION

*Low- to moderate-income individuals and families who made \$60,000 or less in 2022 can receive FREE tax preparation from trained volunteers without leaving their home!*



**TOUCH-FREE TAXES WILL BE AVAILABLE BEGINNING JANUARY 30, 2023.**

### **HOW TO USE TOUCH-FREE TAXES**

1. Visit [www.getyourrefund.org/uwcrpa](http://www.getyourrefund.org/uwcrpa) then answer the questions and upload photos of your tax information and forms.
2. A volunteer will contact you to do a phone interview/intake to begin the preparation process.
3. A volunteer will prepare your Federal and State returns remotely.
4. A volunteer will call you to review the completed return.
5. Your return will be e-mailed to you to review and sign.
6. Once signed, a volunteer will submit your return electronically.
7. Your local return will be e-mailed to you to print and mail to your local tax office.
8. Once processed, you will receive your refund via direct deposit or paper check.

### **DOCUMENTS NEEDED FOR TOUCH-FREE TAXES PREPARATION**

**You MUST have the following documents to have your taxes prepared:**

- Valid photo ID (driver's license, military ID, etc.) for taxpayer and spouse.
- Original Social Security card or Individual Taxpayer Identification Number (ITIN) for you, your spouse, your children and other dependents included in your tax return.
- Your current Identity Protection PIN number issued by the IRS (if you have one) for each year's taxes that you need prepared.
- You will need all year-end tax forms you have received in the mail.
- If you received health care from the marketplace, have your form 1095-A. (We cannot prepare your return without it.)

**Also have the following information if it is available:**

- Previous year's federal and state tax returns. (We can only access prior year returns for clients who used MIYP last year.)
- If you wish to have your refund deposited directly into your checking or savings account, have a blank check or other documentation from your bank/credit union that shows your account number and the routing transit number.
- If you expect to claim a credit for child or dependent care, have the child care provider's address and Employer Identification Number (EIN) or their Social Security number.

***For more information, contact United Way of the Capital Region  
at 717.724.4077, or e-mail [miyp@uwcr.org](mailto:miyp@uwcr.org).***

# TOUCH-FREE TAXES

***Touch-Free Taxes is a free tax preparation program which can be done from the comfort of your home by connecting you to a trained volunteer to complete your taxes. Touch-Free Taxes is brought to you by the Money in Your Pocket program.***



- The amount of money you get back depends on the amount you earned.
- To get a refund, you must file a tax return even if you don't owe anything.
- If you did not claim the Earned Income Tax Credit (EITC) in the past but were eligible, you may be able to file an amendment.
- Refunds for e-filed returns that will be direct deposited are usually received in 10 days or less.

## FEDERAL EARNED INCOME TAX CREDIT ELIGIBILITY

If you fit these guidelines, may be eligible for the Federal Earned Income Tax Credit (EITC).

| <b>Children</b>          | <b>Single Income</b> | <b>Married (filing jointly)</b> |
|--------------------------|----------------------|---------------------------------|
| No children** .....      | \$16,480 .....       | \$22,610                        |
| 1 child* .....           | \$43,492 .....       | \$49,622                        |
| 2 children.....          | \$49,399 .....       | \$55,529                        |
| 3 or more children ..... | \$53,057 .....       | \$59,187                        |

*All reasonable accommodations will be provided at no cost to individuals with special needs. For more information about special accommodations, or the availability of interpreters, contact United Way of the Capital Region at 717.724.4077, or e-mail [miyp@uwcr.org](mailto:miyp@uwcr.org).*

### MONEY IN YOUR POCKET PARTNERS:

- Belco Community Credit Union
- Bosler Memorial Library
- Central Pennsylvania Food Bank
- Code For America/Get Your Refund
- Dickinson College
- Employment Skills Center
- First Christian Church of Lemoyne
- Market Square Presbyterian Church
- Messiah University
- Middletown Public Library
- Midwest Food Bank
- Mifflin-Juniata Human Services
- New Hope Ministries, Inc.
- Penn State Dickinson School of Law
- Penn National Insurance
- Perry County Literacy Council
- PNC Foundation
- The Professional & Educational Empowerment Center
- Shippensburg University
- Tri County Community Action
- Truist Foundation
- United Way of Carlisle and Cumberland County
- United Way of the Capital Region
- U.S. Department of Treasury, Internal Revenue Service
- Widener University Commonwealth Law School

### FUNDED BY:



**U.S. Department of Treasury, Internal Revenue Service**

### LEAD AGENCY:



**United Way of the Capital Region**

*The Money in Your Pocket program is a community collaboration to promote the Earned Income Tax Credit, free tax assistance and financial literacy within the Capital Region. Money in Your Pocket does not tolerate discrimination by its volunteers against anyone because of age, color, disability, race, reprisal, national origin, English proficiency, religion, sex, sexual orientation or status as a parent.*

**For more information, call 717.724.4077 or e-mail [miyp@uwcr.org](mailto:miyp@uwcr.org).**